

Business Continuity Policy



Our Business Continuity system is aimed at minimising the impact to our customers resulting from disruption to primary business functions. Business Continuity management is established to ensure our company can continue to deliver an acceptable level of service to our key customers in the event of any disruption. The policy applies to those departments and areas of the business as set out in the Integrated Management Systems Manual.

Management Statement of intent and commitment to business continuity

The Opus Trust Communications management team is committed to:

- Maintaining an effective Business Continuity Management System (BCMS) that is certified to ISO 22301:2012 (Opus Trust Communications).
- Continually developing and improving the effectiveness of the Business Continuity Management System.
- Ensuring that the BCMS is subject to appropriate testing and evaluation.
- Establishing and reviewing business continuity objectives (documented within the IMS Manual).
- Ensuring the availability of resources.
- Complying with all relevant legislation and applicable requirements.
- Ensuring all personnel are provided with appropriate training and awareness to enable them to understand and comply with the requirements of the Business Continuity Management System.

Signed:

Date: December 2020

Ref: BC 3.1 Version 2